

Submission for use of APA Funds

Occasionally the APA raises or uses existing funds for specific items that are beneficial to the school community. This form is to help guide this process and to ensure it is fair and transparent. Once the relevant information is gathered, the APA seeks final approval for the proposal from the school's leadership team.

Process for Allocating Funds

- a. Submissions may come from the APA committee, parents, or the school*
- b. They will be evaluated by the APA Executive Committee*
- c. A short list will be provided to the school for determining final allocation*

1. Description of project

2. Area of school to be enhanced , eg. Sport/ music/ academic

3. Number of girls impacted or regularity of use

4. Match with school's priorities, ie. has the project been discussed with the relevant department and do they support it?

5. Cost

To be completed with/by APA

6. *Ability of the school to get funding for project from non APA source*

7. *Timing*

8. *Last time money was spent in this area*

9. *Access to match funding from government source*

